

COLLINSTOWN PARK COMMUNITY COLLEGE

- FURTHER & ADULT EDUCATION -

- EARLY CHILDHOOD CARE & EDUCATION / SPECIAL NEEDS ASSISTING •
- NURSING / HEALTH CARE SUPPORT / SOCIAL & COMMUNITY CARE •
- BUSINESS STUDIES / RECEPTION SKILLS / ECDL •
- ENGLISH FOR SPEAKERS OF OTHER LANGUAGES •
- COMPUTER SYSTEMS & NETWORKS •
- HAIRDRESSING / BEAUTY THERAPY •
- RETURN TO LEARNING •



ddletb



Bord Oideachais agus Oiliúna Dúlainn and Dún Laoghaire
Atha Cliath agus Dún Laoghaire Education and Training Board

**LEARN
ACHIEVE
SUCCEED**

Welcome to Collinstown Park Community College



Collinstown Park Community College a constituent of Dublin and Dun Laoghaire Education and Training Board (DDLETB) is a centre of excellence in Further Education with over thirty years' experience providing general and vocational education for school leavers and mature students. As a small centre we are committed to providing a high quality learner centred education in a warm and supportive environment. Our combination of highly qualified staff and excellent facilities ensures that learners develop the knowledge and skills required for the modern workplace.

Our courses include part-time and full time options ranging from Levels 4 to 6 providing achievable education and career pathways for all learners. All of our courses carry accreditation and qualification recognised by industry and employers. On completion of a course in Collinstown Park Community College learners may enter directly into employment or apply to continue their education at third level colleges in Ireland or abroad.

Collinstown Park Community College (Adult and Further Education) aims to promote equality for individuals, groups and communities through a consistent commitment to fairness, respect and inclusion. We are committed to providing an environment where all individuals are treated with respect and dignity irrespective of race, gender, disability, religion, age, sexual orientation, marital status, family status or membership of the Traveller Community. We recognise the right of every person to learn and develop through education. We aim to create an educational environment which supports and encourages participants to achieve their potential, while welcoming and valuing individual difference.

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COLLEGE INFORMATION

CODE OF PRACTICE

The College has a Code of Practice for all adult students whose purpose is to promote a positive learning environment. It is expected that all participants will treat each other with respect at all times and contribute positively on the course. The Code of Practice will be given to each student on registration. Acceptance of a place on a course implies an agreement to abide by the code of practice.

OPEN DAY

An Open Day is held in February which gives prospective students an opportunity to come and talk to us about the courses we offer. Details of fees / financial assistance etc. will be available at the Open Day.

APPLICATION PROCESS

Step 1. Online applications only. Apply through the college website www.collinstownpark.ie

Your will need your PPS number, email address and mobile number to apply. Late applicants (received after May) will be placed on a waiting list and may be called for second round assessment test & interviews if course places available.

Step 2. Assessment Test

All applicants will be required to sit an assessment test.

Step 3. Interview

Applicants who has successfully completed the Assessment Test will be called for interview.

Step 4. Offers

Successful applicants will receive offer letter June and are required to pay non-refundable deposit to accept offer.

Step 5. Registration Day

Registration Day will be held late Aug / early Sept. All fees and charges must be paid on or by this day. Commencement dates will be issued at Registration.

FINANCIAL INFORMATION

ALL students (with the exception of VTOS/Traineeship students) are required to pay a non-refundable deposit to secure course place. Other fees may apply depending on the course you choose and your financial situation. A detailed breakdown of fees will be given to students at interview stage. Non EU / EAA Citizens are charged fees as set by the Dept. of Education & Skills – details available from the college.

Early School Leavers, students on Low Incomes, Medical Card Holders/Social Protection recipients may avail of variety of fee exemptions/ financial supports while studying at the college. See below

PLC / SUSI Grant

Full time PLC students with low income may qualify for grant (www.susi.ie)

Back to Education Allowance (BTEA)

Full time PLC students in receipt of a Social Protection payment may be eligible for BTEA – to apply contact your local Intreo Office (www.welfare.ie)



COLLEGE INFORMATION

Traineeship / VTOS

Students applying for courses run under Traineeship / VTOS will be given an eligibility form specific to their course from the college which Intreo will then complete. TO QUALIFY FOR PLACE ON A VTOS/TRAINEEESHIP COURSE YOU MUST BE OVER 21, LONG TERM UNEMPLOYED & SOCIAL PROTECTION RECIPIENT / DEPENDANT SPOUSE. THESE COURSES ARE PROVIDED FREE OF CHARGE TO ELIGIBLE PARTICIPANTS.

Back to Education Initiative (BTEI)

Our part time courses are run under the BTEI, course fee exemptions may be available to unemployed early school leavers/Medical Card holders/Social Protection recipients.

Childcare Support

Childcare assistance may be available to eligible students under the TEC programme, for further information go to www.southdublinchildcare.ie

ADDITIONAL SUPPORTS

Collinstown Park Community College aims to provide an inclusive education service in which individual differences are welcomed and respected. We recognise the right of every person to learn and develop through education. We welcome applications from individuals with disabilities and or specific needs while recognising that their entry to the College is guided by the extent to which the College can make reasonable accommodation in relation to specific needs. The college will make every effort to source additional supports which may be available subject to resources. Applicants who require additional supports should include this information on the application form. Applicants should inform the College of any extra supports required at interview stage. Disclosure of such information will not affect the application. For more information, see www.ahead.ie

WORK EXPERIENCE

Work Experience is a requirement for many of our courses. It is the responsibility of each student to find their own work placement. Course tutors will assist in this process. Students who do work experience with children or vulnerable adults must have Garda Vetting, this will be arranged through the college.

GUIDANCE COUNSELLING

There is a guidance counsellor in the college who is available to adult students to advise on career options, course selection, progression to further study and any personal matters which the student may wish to discuss. In addition students may avail of the Adult Guidance service provided by Dublin Dun Laoghaire ETB.

PLEASE NOTE

As our courses are state funded the college may be required to share student information with other government departments and agencies approved by the college and DDLETB.

All information provided is correct at time of publication but is subject to change in line with Government Department regulations and requirements. Students are advised to check with relevant agencies regarding any changes related to entitlements.



HAIRDRESSING AND BEAUTY STUDIES QQI LEVEL 5 (5M3351)

Course Aim

The overall aim of the programme is to provide the learner with the opportunity to acquire the knowledge, skill and competence in hairdressing theory, practice and skills to work independently and under supervision in a hairdressing environment and/or to progress to further or higher education or training.

Course Content

Mandatory Components

Hairdressing Theory & Practice (5N3345)
 Hairdressing Science (5N3346)
 Work Experience (5N1356)
 Safety & Health at Work (5N1794)
 Customer Service (5N0972)

Elective Components

Two components from the following list will be selected by the college subject to availability

Creative Styling (5N3349)
 Skin Care, Eye Treatments & Make-Up (5N3466)
 Work Processing (5N1358)
 Cosmetic Studies (5N5307)
 Retail Selling (5N1616)

Entry Requirements

Leaving Certificate/Leaving Certificate Applied or QQI Level 4. Mature students with relevant life or work experience. All candidates will be interviewed individually. All students will be required to sit an assessment test to establish suitability for the level of study.

Work Experience

Work Experience is a compulsory part of this course.

Certification

QQI Level 5 Major Award in Hairdressing.

Employability Statement

On completion of this Programme, learners may pursue a variety of roles within the service sector/industry, employment options are wide and varied.



WHY DO THIS COURSE IN CPCC?

- Expert teachers with inside knowledge of the Hairdressing and Beauty Therapy profession
- Fully equipped Hairdressing and Beauty Therapy Salons
- Learners get to experience real world working in Pop up Salon days where they manage all aspects of client care and styling.
- Learners get to experience two professions and can decide which area is most suitable for them as they progress.
- Graduates from this course can progress on to further studies in the Hair and Beauty industry



FULL TIME 1 YEAR /
PART TIME 2 YEARS



BEAUTY THERAPY SPECIALIST QQI LEVEL 5 (5M3471)

Course Aim

The purpose of this award is to enable the learner to acquire the knowledge, skill and competence to work independently in providing beauty therapy treatments in a variety of contexts and or to progress to further / higher education and training.

Course Content

Mandatory Components

Anatomy and Physiology (5N0749)
Body Massage and Figure Analysis (5N3465)
Skin Care, Eye treatments and Make-up (5N3466)
Manicure, Pedicure and Waxing (5N3467)
Customer Service (5N0972)
Work Experience (5N1356)

Elective Components

Two components from the following list will be selected by the college subject to availability

Facial Electrics (5N3468)
Body Electrics (5N3469)
Beauty Industry Ethics & Practice (5N3470)
Retail Selling (5N1619)
Nutrition (5N2006)

Entry Requirements

Leaving Certificate/Leaving Certificate Applied or QQI Level 4. Mature students with relevant life or work experience. All candidates will be interviewed individually. All students will be required to sit an assessment test to establish suitability for the level of study.

Work Experience

Learners are required to complete a work experience placement for this component.

Certification

QQI Level 5 Major Award in Beauty Therapy.

Employability Statement

The successful completion of the QQI Major Level 5 Award in Beauty Therapy will enable applicants under supervision to apply beauty therapy skills and treatments within a range of varied and specific contexts to meet client needs in a spa or beauty salon.



WHY DO THIS COURSE IN CPCC?

- Expert teachers with inside knowledge of the Beauty profession
- Fully equipped Beauty Therapy Salon
- Learners get to experience real life Pop-up Salon days, where they carry out treatment on clients
- Graduates from the course have secured employment as Beauty Therapists in Salons and in self-employment
- Graduates may progress to QQI Level 6 in Collinstown Park CC or other industry awards in other colleges



BEAUTY THERAPY SPECIALIST WITH START YOUR OWN BUSINESS (VTOS) QQI LEVEL 5 (5M3471)

Course Aim

The purpose of this award is to enable the learner to acquire the knowledge, skill and competence to work independently in providing beauty therapy treatments in a variety of contexts and or to progress to further / higher education and training.

Course Content

Mandatory Components

Anatomy and Physiology (5N0749)
 Body Massage and Figure Analysis (5N3465)
 Skin Care, Eye treatments and Make-up (5N3466)
 Manicure, Pedicure and Waxing (5N33467)
 Customer Service (5N0972)
 Work Experience (5N1356)
 Start Your Own Business (5N1418)

Elective Components

Two components from the following list will be selected by the college subject to availability

Facial Electrics (5N3468)
 Body Electrics (5N3469)
 Beauty Industry Ethics & Practice (5N3470)
 Retail Selling (5N1619)
 Nutrition (5N2006)

Entry Requirements

Leaving Certificate/Leaving Certificate Applied or QQI Level 4. Mature students with relevant life or work experience. All candidates will be interviewed individually. All students will be required to sit an assessment test to establish suitability for the level of study.

Work Experience

Learners are required to complete a work experience placement for this component.

Certification

QQI Level 5 Major Award in Beauty Therapy.

Employability Statement

The successful completion of the QQI Major Level 5 Award in Beauty Therapy will enable applicants under supervision to apply beauty therapy skills and treatments within a range of varied and specific contexts to meet client needs in a spa or beauty salon.



WHY DO THIS COURSE IN CPCC?

- Expert teachers with inside knowledge of the Beauty profession
- Fully equipped Beauty Therapy Salon
- Learners get to experience real life Pop-up Salon days, where they carry out treatment on clients
- Graduates from the course have secured employment as Beauty Therapists in Salons and in self-employment
- Graduates may progress to QQI Level 6 in Collinstown Park CC or other industry awards in other colleges



BEAUTY THERAPY SPECIALIST QQI LEVEL 6 (6M3479)

Course Aim

The aim of this programme is to enable the learner to acquire the knowledge, skill and competence to work independently and or in a supervisory capacity to provide specialist beauty and body therapy treatments in a variety of contexts and or to progress to higher education and training.

Course Content

Mandatory Components

Body and Beauty Science and Treatments (6N3472)
 Depilation, Tanning and Lightening (6N3473)
 Nail Technology (6N3476)
 Indian Head Massage (6N3477)
 Reflexology (5N5371)
 Communications (6N1950)
 Work Experience (6N1946)
 Customer Service (6N0697)

Entry Requirements

Learners will be required to have achieved QQI Level 5 Beauty Therapy Specialist (5M3471) or equivalent from awarding bodies such as CIBTAC, ITEC or City and Guilds to include modules Anatomy and Physiology 5N0749 and Manicure, Pedicure and Waxing 5N0749.

All students will be required to sit an assessment test to establish suitability for the level of study.

Work Experience

The Work Component is a mandatory component of the course. Learners are required to complete a work experience placement for this component.

Certification

QQI Level 6 Advance Certificate in Beauty Therapy 6M3479.

Employability Statement

The successful completion of the QQI Level 6 award in Beauty Therapy will enable applicants to work independently and or in a supervisory capacity to provide specialist beauty and body therapy treatments in a variety of contexts in a spa, beauty salon or through self-employment.



WHY DO THIS COURSE IN CPCC?

- Expert teachers with inside knowledge of the Beauty Therapy Profession
- Fully equipped Beauty Therapy Salon
- Learners get experience in Salons and from Pop-up Salon days where they carry out treatment.
- Graduates from this course will work independently and or in a supervisory capacity to provide specialist beauty and body therapy treatments in a variety of contexts in a spa, beauty salon or through self-employment.



BUSINESS STUDIES WITH COMPUTERS QQI LEVEL 5 (5M2468)

Course Aim

The purpose of this award is to enable the learner to acquire the knowledge, skills and competence to work independently and under supervision in an administrative role in a range of business contexts and/or to progress to further and higher education and training.

Employability Statement

The successful completion of the QQI Level 5 Major Award in Business Administration will enable applicants to work under supervision in an administrative role in a range of business contexts.

Course Content

Mandatory Components

Business Administration (5N1610)
 Bookkeeping Manual and Computerised (5N1354)
 Text Production (5N1422)
 Word Processing (5N1358)
 Communications (5N0690)
 Work Experience (5N1356)

Elective Components

Two components from the following list will be selected by the college subject to availability

Payroll Manual & Computerised (5N1546)
 Reception & Frontline Office Skills (5N1407)
 ECDL
 The Internet (5N1611)
 Marketing Practice (5N1400)

Entry Requirements

Leaving Certificate/Leaving Certificate Applied or QQI Level 4. Mature students with relevant life or work experience. All candidates will be interviewed individually. All students will be required to sit an assessment test to establish suitability for the level of study.

Work Experience

Work Experience is a compulsory part of this course.

Certification

QQI Level 5 Major Award in Business Administration.



WHY DO THIS COURSE IN CPCC?

- Expert teachers with excellent facilities, software and equipment.
- Practical skills based approach
- Family friendly timetable
- Graduates have found employment in the public and private sector in small to medium enterprises and larger organisations.
- Graduates of this course have progressed to study for professional qualifications eg Accountant/Accounting Technician and to Business Studies degree programmes in IT Tallaght and NUI Maynooth



BUSINESS STUDIES WITH MEDICAL ADMINISTRATION

QQI LEVEL 5 (5M2468)

Course Aim

The purpose of this award is to enable the learner to acquire the knowledge, skills and competence to work independently and under supervision in an administrative role in a range of business contexts and/or to progress to further and higher education and training.

Course Content

Mandatory Components

Business Administration (5N1610)
 Bookkeeping Manual and Computerised (5N1354)
 Text Production (5N1422)
 Word Processing (5N1358)
 Communications (5N0690)
 Work Experience (5N1356)
 Medical Terminology (5N2428)

Elective Components

Two components from the following list will be selected by the college subject to availability

Payroll Manual & Computerised (5N1546)
 Reception & Frontline Office Skills (5N1407)
 ECDL

Entry Requirements

Leaving Certificate/Leaving Certificate Applied or QQI Level 4. Mature students with relevant life or work experience. All candidates will be interviewed individually. All students will be required to sit an assessment test to establish suitability for the level of study.

Work Experience

Work Experience is a compulsory part of this course.

Certification

QQI Level 5 Major Award in Business Administration.

Employability Statement

The successful completion of the QQI Level 5 Major Award in Business Administration will enable applicants to work under supervision in an administrative role in a range of business contexts.



WHY DO THIS COURSE IN CPCC?

- Expert teachers with excellent facilities, software and equipment.
- Practical skills- based approach
- Family friendly timetable
- Graduates have found employment in the public and private sector in small to medium enterprises and larger organisations.
- Graduates of this course may use their QQI award to gain entry into third level courses in Universities and Institutes of Technology eg BA in Business at ITB, Business and Management in NUI Maynooth and Business Management in Dublin Institute of Technology.

COMPUTER SYSTEMS & NETWORKS COMPTIA A+ & QQI LEVEL 5 COMPONENT CERTIFICATE

Course Aim

The overall aim of the programme is to equip the learner with the fundamentals to install, configure and maintain computer systems and basic networks under supervision leading to employment in a range of sectors. It also facilitates progression in education including to further and higher, education or training.

Course Content

Networking Essentials (5N2929)
Operating Systems (5N2928)
Computer Systems Hardware (5N0548)
CompTIA A+ Core Series 220-1001
CompTIA A+ Core Series 220-1002
Communications Level 5 (5N0690)
Cisco Network Academy IT Essentials V.7

Entry Requirements

Applicants must be able to demonstrate a moderate range of knowledge, skills and competencies relevant to the course, be able to work with responsibility and demonstrate the ability to work on their own initiative.

It is expected that the learner availing of this programme will come from diverse social, economic and/or cultural backgrounds. The learner may have an existing vocationally specific skillset and seek re-skilling/up-skilling in order to re-enter the workforce.

All students will be required to sit an assessment test to establish suitability for the level of study.

Internship

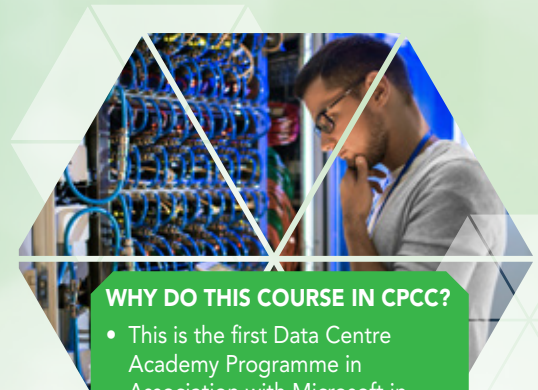
Working with a company for an internship is a compulsory part of this course.

Certification

Computer Systems & Networks CompTIA A+ & QQI Level 5 Component Certificate.

Employability Statement

The successful completion of this award will enable applicants to work independently and under supervision in a range of contexts.



WHY DO THIS COURSE IN CPCC?

- This is the first Data Centre Academy Programme in Association with Microsoft in Ireland
- It is based on a Traineeship/PLC model for eligible candidates
- This programme takes place in our state-of-the-art Data Centre Academy lab which was officially opened in late 2019
- The DCA lab is a mini-scale 3 rack replica DC with the look and feel of a real- world operational data centre. It is fully equipped and fully functional.
- Learners will have internship work experience to enhance their job-seeking skills
- Learners may progress to the Level 6 course in the DC Academy upon successful completion of Level 5





COMPUTER SYSTEMS & NETWORKS COMPTIA SERVER+ & CCNA V7 SRWE & QQI LEVEL 6 COMPONENT CERTIFICATE

Course Aim

The overall aim of the programme is to equip the learner with the fundamentals to install, configure and maintain computer systems and basic networks.

Employability Statement

The successful completion of this award will enable students to find employment planning, installing, configuring and maintaining computer systems and networks in a workplace environment working independently or as a team member in a range of sectors.

Course Content

CompTIA Server+
CCNA v7 SRWE

QQI Modules can include:

Network Infrastructure 6N0733 (6N0733)
Physical and Logical Networking (6N2093)
Systems Software 6N1411 (6N1411)
Information Technology Administration (6N0735)

Entry Requirements

The learner may have an existing vocationally specific skillset and seek re-skilling/up-skilling in order to re-enter the workforce. The learner may have previously achieved certification at NFAQ Level 5.

The learner will be self-motivated and have the ability to apply theoretical concepts within his/her chosen field of learning. It is expected that s/he will have a range of learning styles, strengths and needs related to the programme.

The learner will have expressed an interest in working in a supervisory capacity in their chosen vocational area and will have the capacity to work autonomously, take responsibility for the work of others in the workplace and assist others in identifying learning needs.

All students will be required to sit an assessment test to establish suitability for the level of study.

Internship

Working with a company for an internship is a compulsory part of this course.

Certification

CompTIA Server+ (Virtualization, Storage, Security, Troubleshooting).
CCNA v7 SRWE (Switching, Routing and Wireless Essentials).
QQI Level 6 Component Certificate.



WHY DO THIS COURSE IN CPCC?

- This is the first Data Centre Academy Programme in Association with Microsoft in Ireland
- It is based on a Traineeship/PLC model for eligible candidates
- This programme takes place in our state-of-the-art Data Centre Academy lab which was officially opened in late 2019
- The DCA lab is a mini-scale 3 rack replica DC with the look and feel of a real-world operational data centre. It is fully equipped and fully functional.
- Learners will have internship work experience to enhance their job-seeking skills
- Learners may progress to Third Level courses





RECEPTION AND OFFICE ADMINISTRATION QQI LEVEL 5 (5M2468)

Course Aim

The purpose of this award is to enable the learner to acquire the knowledge, skills and competence to work independently and under supervision in an administrative role in a range of business contexts and/or to progress to further and higher education and training.

Course Content

Mandatory Components

Business Administration (5N1610)
 Bookkeeping Manual and Computerised (5N1354)
 Work Processing (5N1358)
 Communications (5N0690)
 Work Experience (5N1356)
 Reception and Frontline Office Skills (5N1407)

Elective Components

Two components from the following list will be selected by the college subject to availability

Payroll Manual and Computerised (5N1546)
 Text Production (5N1422)
 ECDL

Entry Requirements

Leaving Certificate /Leaving Certificate Applied or QQI Level 4. Mature students with relevant life or work experience. All candidates will be interviewed individually. All students will be required to sit an assessment test to establish suitability for the level of study.

Certification

QQI Level 5 Major Award in Business Administration (5M2468).

Employability Statement

The successful completion of the QQI Level 5 Major Award in Business Administration will enable applicants to work under supervision in an administrative role in a range of business contexts.



WHY DO THIS COURSE IN CPCC?

- Expert teachers with excellent facilities, software and equipment
- Practical skills- based approach
- Part-time course allows learners to work towards a Major award over two years
- Graduates from the course have found employment in the public and private sector in small to medium enterprises and larger organisations
- Graduates of this course have progressed to study for professional qualifications eg Accountant/Accounting Technician and to Business Studies degree programmes in IT Tallaght, DIT or NUIM Maynooth

EUROPEAN COMPUTER DRIVING LICENCE (ECDL)

Course Aim

The aim of this course is to provide learners with skills, knowledge and competencies in the basic functions of a personal computer and in a range of software applications. There are seven modules in this course, each of which must be passed in order to achieve the European Computer Driving Licence (ECDL) Award.

Learners who achieve this certification could progress to the Advanced ECDL Modules in Word Processing and Spreadsheets.

Course Content

ECDL – IT Security (H)
 ECDL – Computer Essentials
 ECDL- Online Essentials
 ECDL – Spreadsheets
 ECDL – Using databases
 ECDL – Word Processing
 Presentation Software (Powerpoint)

Entry Requirements

An interest in learning basic Computer Skills and improving employability skills either in Office/ Reception or English as a Second Language.
 All students will be required to sit an assessment test to establish suitability for the level of study.

Certification

European Computer Driving Licence (ECDL).



WHY DO THIS COURSE IN CPCC?

- Suitable for beginners with no previous experience with a focus on mastering skills required for everyday tasks and for all types of employment
- Expert teachers with excellent facilities, software and equipment
- Graduates from this course have used it as a stepping stone to progress to a range of QQI Level 5 courses at the college or in other Further Education services



HEALTH CARE SUPPORT QQI LEVEL 5 (5M4339)

Course Aim

The aim of this programme is to enable the learner to acquire the knowledge, skill, and competence to work independently and under supervision in providing support in a variety of Healthcare settings and or to progress to higher education and training.

Employability Statement

On completion of this Programme, learners may pursue roles within the Health, Family and Social Care sector which may include working as Health Care Support Workers, Carers, Youth Workers or in a broad range of roles in this industry in the public, community and private sectors.

Course Content

Mandatory Components

Care Skills (5N2770)
Care Support (5N0758)
Safety & Health at Work (5N1794)
Communications (5N0690)
Work Experience (5N1356)

Elective Components

Two components from the following list will be selected by the college subject to availability

Infection Prevention & Control (5N3734)
Nursing Theory and Practice (5N4325)
Anatomy and Physiology (5N0749)
Word Processing (5N1358)
Care of the Older Person (5N2760)

Entry Requirements

Leaving Certificate/Leaving Certificate Applied or QQI Level 4. Mature students with relevant life or work experience. All candidates will be interviewed individually. All students will be required to sit an assessment test to establish suitability for the level of study.

Work Experience

Work Experience is a compulsory part of the course. Garda vetting is required and will be organised through the college.

Certification

QQI Level 5 Major Award in Health Care Support & Certificate in Moving and Handling & Certificate in First Aid.



WHY DO THIS COURSE IN CPCC?

- Strong links with high quality work experience placements in HSE hospitals and services as well as private nursing homes.
- Graduates for this course have secured permanent positions in the Public and Private sector. While others have opted to continue with their studies at Third Level.
- Opportunity to undertake an extra module to achieve a second Major Award in Health Services Skills which is required to work in some HSE services.



NURSING STUDIES QQI LEVEL 5 (5M4349)

Course Aim

The overall aim of the programme is to provide the learner with the opportunity to acquire the knowledge, skill and competence to work under supervision in a variety of healthcare settings and / or to progress to further / higher education and training.

Employability Statement

The successful completion of the QQI Level 5 award in Nursing Studies will enable applicants to work under supervision in a variety of hospital and other healthcare settings and or to progress to further and or higher education and training.

Course Content

Mandatory Components

Anatomy and Physiology (5N0749)
Human Growth and Development (5N1279)
Nursing Theory and Practice (5N4325)
Care Skills (5N2770)
Communications (5N0690)
Work Experience (5N1356)

Elective Components

Two components from the following list will be selected by the college subject to availability

Safety & Health at Work (5N1794)
Care Support (5N0758)
Infection Prevention & Control (5N3734)
Care of the Older Person (5N2760)
Word Processing (5N1358)

Entry Requirements

Leaving Certificate/Leaving Certificate Applied or QQI Level 4. Mature students with relevant life or work experience. All candidates will be interviewed individually. All students will be required to sit an assessment test to establish suitability for the level of study.

Work Experience

Work Experience is a compulsory part of the course. Garda vetting is required and will be organised through the college.

Certification

QQI Level 5 Major Award in Nursing & Certificate in Moving and Handling & Certificate in First Aid.



WHY DO THIS COURSE IN CPCC?

- Strong links with high quality work experience placements in HSE hospitals and services as well as private nursing homes.
- Graduates for this course have progressed to Third Level Nursing and Midwifery courses in Trinity, DCU and UCD.
- Graduates have secured permanent positions as Care Assistants in the Public and Private sector.
- Opportunity to undertake an extra module to achieve a second Major Award in Health Services Skills which is required to work in some HSE services.



FULL TIME / PART TIME
OVER 2 YEARS



SOCIAL AND COMMUNITY CARE QQI LEVEL 5 (5M2786)

Course Aim

The purpose of this award is to enable the learner to acquire the knowledge, skill, and competence to work under supervision in a variety of community care settings and or to progress to further and or higher education and training.

Course Content

Mandatory Components

Care Provision and Practice (5N2705)
Safety & Health at Work (5N1794)
Human Growth and Development (5N1279)
Communications (5N0690)
Work Experience (5N1356)

Elective Components

Two components from the following list will be selected by the college subject to availability

Social Studies (5N1370)
Community Addiction Studies (5N1834)
Special Needs Assisting (5N1786)
Work Processing (N1358)
Young People and Society (5N2002)

Entry Requirements

Leaving Certificate/Leaving Certificate Applied or QQI Level 4. Mature students with relevant life or work experience. All candidates will be interviewed individually. All students will be required to sit an assessment test to establish suitability for the level of study.

Work Experience

Work Experience is a compulsory part of the course. Garda vetting is required and will be organised through the college.

Certification

QQI Level 5 Major Award in Community Care.

Employability Statement

The completion of this Level 5 award in Community Care will enable the learner to work under supervision in a variety of community settings.



WHY DO THIS COURSE IN CPCC?

- Family friendly timetable.
- Highly qualified and experienced teachers with expertise in the different relevant subject areas combined with strong community links ensures that learners are introduced to the broad range of services related to this sector.
- Graduates from this course have secured full-time and part-time employment in the Social Care sector.
- Learners may use this award to gain entry to Third Level courses eg BA in Applied Social Studies in ITB, BA in Social Care Practice IT Tallaght or Social Science at NUI Maynooth

EARLY CHILDHOOD CARE AND EDUCATION QQI LEVEL 5 (5M2009)

Course Aim

The aim of this programme is to enable the learner to acquire the knowledge, skill and competence to work independently and under supervision in a range of Early Childhood Care and Education (ECCE) settings and or to progress to higher education and training.

Course Content

Mandatory Components

Child Development (5N1764)
 Early Care & Education Practice (5N1770)
 Early Childhood Education & Play (5N1773)
 Child Health & Wellbeing (5N1765)
 Work Experience (5N1356)
 Communications (5N0690)

Elective Components

Two components from the following list will be selected by the college subject to availability

Word Processing (5N1358)
 Social Studies (5N1370)
 Special Needs Assisting (5N1786)

Entry Requirements

Leaving Certificate/Leaving Certificate Applied or QQI Level 4. Mature students with relevant life or work experience. All candidates will be interviewed individually. All students will be required to sit an assessment test to establish suitability for the level of study.

Work Experience

Work Experience is a compulsory part of the course. Students will follow the QQI Work Experience module and will spend one day per week on a work experience placement. Garda Vetting is required and will be organised through the college.

Certification

QQI Level 5 Major Award in Early Childhood Care and Education.

Employability Statement

The successful completion of the QQI Level 5 award in Early Childhood Care and Education will enable applicants to work independently and under supervision in a range of Early Childhood Care and Education (ECCE) settings.



WHY DO THIS COURSE IN CPCC?

- Part-time family friendly timetable allows flexibility to complete the major award at your own pace.
- Highly qualified and experienced teachers with expertise in the field combined with our long history of providing the course ensures that graduates from the college are highly respected.
- Opportunity to progress to QQI Level 6 within the college.
- Graduates from this course have secured full-time and part-time employment as suited to their needs.
- Graduates have also used their award to gain entry into Third Level colleges



EARLY CHILDHOOD CARE AND EDUCATION QQI LEVEL 6 (6M2007)

Course Aim

The overall aim of the programme is to provide the learner with the opportunity to acquire the knowledge, skill and competence to work as an autonomous practitioner and or take responsibility for the work of others in leading and coordinating the provision of a quality early childhood care and education environment which promotes children's well-being, development and learning. This award will provide learners with opportunities to transfer and progress to programmes leading to higher education and training awards.

Course Content

Mandatory Components

Child Development (6N1942)
 Early Childhood Curriculum (6N1944)
 Childhood Social Legal and Health Studies (6N1945)
 Work Experience (6N1946)
 Communications (6N1950)

Elective Components

Two components from the following list will be selected by the college subject to availability

Special Needs Assisting (6N1957)
 Child Psychology (6N2023)
 Team Leadership (6N1948)
 Supervision in Early Childhood Care (6N1973)
** modules subject to change according to availability*

Entry Requirements

QQI Level 5 in ECCE or equivalent.

Work Experience

Work experience is a compulsory part of the course with 120 hours to be completed over the duration of the course. Garda Vetting required.

Certification

QQI Major Level 6 Award in Early Childhood Care and Education.

Employability Statement

The successful completion of the QQI Level 6 award in Early Childhood Care and Education will enable the applicant to work as an autonomous practitioner and or take responsibility for the work of others in leading and coordinating the provision of a quality early childhood care and education environment which promotes children's well-being, development and learning.



WHY DO THIS COURSE IN CPCC?

- QQI Level 6 is a requirement for learners seeking employment in ECCE services as a Room Leader
- Part-time flexible timetable allows learners to complete the major award at your own pace
- Highly qualified and experienced teachers with expertise in the field combined with our long history of providing this course ensures that graduates from the college are highly respected by employers
- Excellent foundation for progression into Third Level colleges to study for degrees eg BA in Early Childhood Teaching and Learning in NUI Maynooth and BA in ECCE in IT Blanchardstown.

SPECIAL NEEDS ASSISTANT LEVEL 5

Course Aim

The purpose of this award is to equip the learner with the knowledge, skill and competence in the practices and principles underpinning the role of a Special Needs Assistant to enable the learner to work effectively under direction in a Special Needs Assisting capacity.

Employability Statement

On completion of this programme learners will have the skills, knowledge and competence to work independently and under supervision in a range of Early Childhood Care and Education settings and or to progress to higher education and training.

Course Content

Special Needs Assisting (5N1786)
Understanding Special Needs (5N1709)

Entry Requirements

Leaving Certificate/Leaving Certificate Applied or QQI Level 4. Mature students with relevant life or work experience. All candidates will be interviewed individually.

The Department of Education & Skills in accordance with Circular 0021/2011 requires a minimum of 3 Grade D's at Junior Certificate or equivalent in order to work as a Special Needs Assistant in a school. All students will be required to sit an assessment test to establish suitability for the level of study.

Work Experience

Work Experience is an essential part of this course. Garda Vetting is required and will be organised through the college.

Certification

QQI Level 5 Component Certificate. Students can build up modules over a number of years to achieve full certification at Level 5.



WHY DO THIS COURSE IN CPCC?

- The combination of knowledge from the course and practical skills from the work placement ensure that learners develop confidence and know how to work as an SNA.
- The course involves learners working together to share knowledge and experience of working with children who have special needs.
- Candidates from the course have secured employment as SNA's in mainstream Primary and Secondary schools as well as ASD classes.



RETURN TO LEARNING/GENERAL STUDIES QQI LEVEL 4

Course Aim

This is a part time course for adults who have left school early or who are out of the education system for a long time and who would like to improve their basic skills. The course provides a strong foundation for learners who would like to progress to further study at QQI Level 5.

Course Content

Communications (4N0689)
 Information Technology Skills (4N1125)
 Computer Applications (4N1112)

One of the following subject to availability

General Office Skills (4N1116)
 Historical Studies (4N3306)
 Functional Maths (4N2138)

Entry Requirements

Junior Certificate, QQI Level 3, Mature learners with relevant life experience and good basic literacy skills.

All students will be required to sit an assessment test to establish suitability for the level of study.

Certification

QQI Level 4 component Award.



WHY DO THIS COURSE IN CPCC?

- This course provides the perfect focus for learners who want to improve their general education skills
- Focus on developing good basic IT and Communication skills
- Flexible learner centred approach
- Expert teachers with a supportive approach
- Graduates from this course can progress to QQI Level 5 courses within the college or in other Further Education services



ENGLISH FOR SPEAKERS OF OTHER LANGUAGES QQI LEVEL 4 WITH COMPUTERS

Course Aim

The aim of this programme is to enable the learner to improve their oral and written English language skills.

Course Content

English as a Second Language (4N1180)
Information Technology Skills (4N1125)

Entry Requirements

ESOL Level 3 or equivalent.

All students will be required to sit an assessment test to establish suitability for the level of study.

Certification

QQI Level 4 Component Award.



WHY DO THIS COURSE IN CPCC?

- Supportive approach to help learners to improve their English Language Communication and Literacy Skills
- Group based intensive language tuition
- Family friendly timetable
- Graduates can progress to ESOL Level 5 course in the college



ENGLISH FOR SPEAKERS OF OTHER LANGUAGES LEVEL 5 WITH ECDL

Course Aim

The aim of this programme is to enable the learner to build the knowledge, skill and competence required for participation in further education or employment.

Course Content

ESOL 5 (5N1632)
ECDL modules

Entry Requirements

QQI ESOL Level 4 or equivalent.

All students will be required to sit an assessment test to establish suitability for the level of study.

Certification

QQI Level 5 Component Award with ECDL.

Employability Statement

On completion of this programme learners could progress to employment in a wide range of generalist roles in various sectors.



WHY DO THIS COURSE IN CPCC?

- A follow-on course to ESOL 4 to continue improving English language skills
- Suitable for learners with no previous knowledge or experience of computers.
- Expert teachers with excellent facilities, software and equipment
- Flexible learner centre approach
- Graduates from this course can progress to other Level 5 courses within the college or in other Further Education services

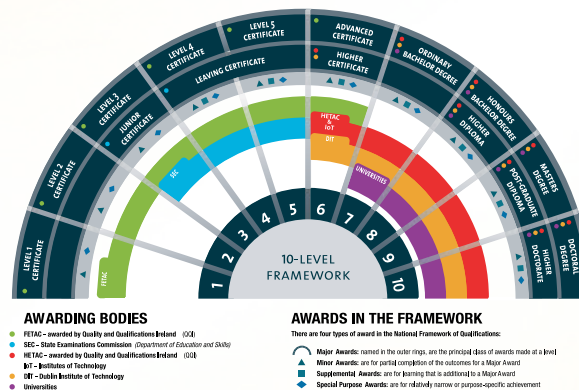
COLLEGE INFORMATION

AWARDS

Collinstown Park Community College delivers programmes leading to awards at NFQ level 4, 5 and 6. These awards are certified by QQI. QQI awards provide learners with a recognised qualification and skills required for employment in many labour market sectors. This means that the learner can have confidence that the course, and the provider are reviewed on an ongoing basis. Quality assurance is intended to ensure that all learners have a high quality learning experience. Collinstown Park Community College also deliver programmes certified by industry bodies such as ECDL, Cisco and CompTIA.

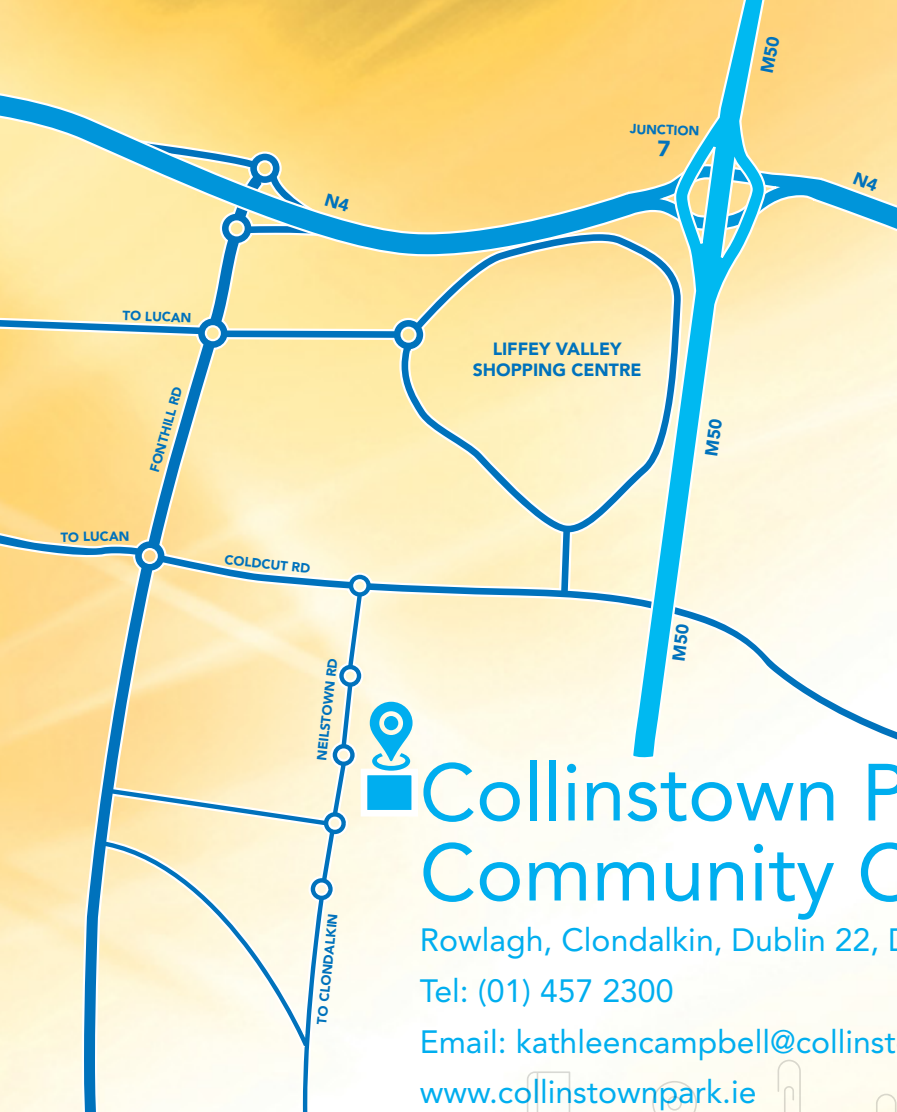
THE NATIONAL FRAMEWORK OF QUALIFICATIONS

The National Framework of Qualifications places awards at different levels on the framework. It provides a way to compare qualifications and ensures that learners and employers understand the level at which the award is made.



PROGRESSION ROUTES

Graduates with QQI/ FETAC Level 5 Awards are eligible to use their qualification to gain access to higher education in Universities and Institutes of Technology through the Higher Education Links Scheme (HELs). Under the scheme a number of places (usually between 5-10%) are reserved for QQI graduates. Courses in these colleges are linked to specific QQI Level 5 awards. Application for all of these programmes is through the CAO system. For more information check out <https://qhelp.qqi.ie/learners/higher-education-links-scheme/>



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BUSES: 40 / 76 / 239

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All courses are subject to SOLAS approval and viable numbers.

